

SIMON ZEIGLER

PGDip, BA (hons,) Dip CM, CMIOSH, FRSPH, FIIRSM, FISQEM, RSP, PIEMA, CIPP/E
12 Lynton Court, Cardiff CF10 5NF 07908774594
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Overview

A highly motivated Senior Data & Risk professional with over 10 years of national and international experience together with a demonstrable record of successful achievement; proactively implementing change and influencing key customers, senior managers together with all levels of employees within and outside of the organisation. An excellent communicator with a commitment to excellence and business expansion.

Professional Memberships

2018	IAPP	Professional member
2015	FISQEM	Fellow of International Safety Quality & Environmental Management
2012	FRSPH	Fellow of the Royal Society for Public Health
2009	FIIRSM	Fellow of The International Institute of Risk and Safety Management
2008	PIEMA	Member of Institute of Environmental Management and Assessment
2007	CMIOSH	Chartered member of Institute of Occupational Safety and Health

Career History

January 2019 – to date

GDPR Programme Data Protection Manager	Defra DDTS	EU
Exit		

Key Accountabilities:

Lead on GDPR/Data Protection inform and advise Defra EU Exit team of their obligations under the General Data Protection Regulations (GDPR), Privacy and Electronic Communications Regulations and Data Protection Act (2018) as data controller or processor of personal data

June 2018 – December

GDPR Subject Matter Expert	Defra DDTS	Defra Corporate Services
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Key Accountabilities:

Act as a Data Protection subject management expert and providing advice to functions across Corporate Services on complying with the legislation in line with Defra group guidance and standards, including use of Privacy Notices, Consent Statements and Data Sharing Agreements. Provided advice to senior lecturers on Data Protection in Henley Business school for their director leadership programme

Business skills

Extensive knowledge of data protection/GDPR/PECR and Convention 108
GDPR Implementation and compliance

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ePrivacy Regulations

Carrying out and identifying the need for DPIA (Data Protection Impact Assessments) as well as Legitimate Interest assessments (LIA's)

Data Protection Officer (internal and 3rd party)

Lead Auditor ISO 9001, ISO 27001

Data breach and incident management

Liaise with Certified Bodies and Lead Supervisory Authorities

Writing & implementing policies, procedures and GDPR compliance framework

Contract review as well as model clauses

Training business units in Data Protection requirements

Risk analysis; develop, manage, treatment of output

Monitor effectiveness of internal and security controls

SARs (Subject Access Requests)

Cross border processing EU and non-EU

Carry out regular audits of internal systems and external providers (3rd party vendors)

Data mapping

December 2016– to June 2018

MOS Group Consultants

GDPR Consultant

Responsibilities

Policies, procedures & governance

Incident response as well as BCP awareness for boards

Design and implementation of data privacy controls

Privacy issues with existing products and services

Performing privacy impact assessments, as well as processing impact assessments (DPA18)

Privacy related investigations and analysis

Communications with authority's providing advice on DSAR's process and privacy impact assessments,

HR policies, vulnerable and economic under privileged person assessments etc related to DPA 18

Completed risk analysis as to the impacts of DPA18 on businesses, including breach notification

intervention notices, SAR completion etc.

Provided Privacy training courses for all levels of management, as well as data process mapping.

January 2016 – December 2016 (project completed)

Greenline Metro Qatar

Project:

Green line Elevated Metro

6 kilometers of elevated track and one elevated station

Project Cost: 889 000000 QAR £200 million

Supervisory Consultant: Louis Berger

Main Contractor: SPH-JV

Project Role: Head of Compliance

Managed all Data related issues including ISO 27001 PCI DSS Quality Management, Business Continuity and the Data Protection Act 1998 for SPH-JV on the Green line elevated metro project in Doha, Qatar. The

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project employed over 2500 people I had over 80 staff including an assistant safety manager a traffic manager a labour camp manager and a training manager.

October 2014 December 2015 (Redundant) Parsons International Privacy, Safety Supervisor/ Manager HSEQ Specific focus on Data Protection

<http://www.parsons.com/Pages/default.aspx>

Responsibilities

Client side HSE PMCM

Value of contract: \$4.5 Billion

Managed Privacy, Complied with ISO 27001, Health, Safety and Environment client side for the construction of 9 marine bridges across two contractors 2 concrete pedestrian suspension bridges this included all construction including MEP works, 5 concrete road bridges and the world's first wheeled steel suspension bridges x2. Five substations (all included MEP works) and 18 beaches. I had four contractor safety managers reporting to me and 8 consultants. I represented the client at meetings; I monitored all safety statistics, compliance and incident investigations.

May 2014/ August 2014 Addison Lee Risk and Compliance Manager (Short term contract until August 2014)

<http://www.addisonlee.com/>

Responsibilities

- Position involved having complete oversight of Data Privacy protection throughout the company, locations include Europe, Asia and North America.
- Managing Risk related to all Products, including, Credit Cards, business activities, business growth and competitor buy outs.
- Completed complete company review of Data and Privacy implemented effective GDPR and e-privacy principles within Addison Lee, including data process mapping, SAR's etc.
- Worked with Collier Bristow's regarding privacy protection, Latham and Watkins, PWC, and Taylor Wessing for Data Protection.
- Completed data flow and forensic analysis requirements for breach notification policy.
- Developed systems for risk analysis of supplier's relating to data and privacy including breach response.
- Registered as principle point of contact for the Information Commissioner Office.
- Implemented ISO 22301, 27001, 33001 and 50001 within the company whilst maintaining ISO 9001, 14001 and BS 18001.
- Developed and implemented training programmes for staff ranging from PCI DSS compliance, Privacy, and Data protection.

Dec 2013- May 2014

Study break

Gained a Diploma in Change Management

Gained ISO 22301 lead auditor

Jan 2011 - Oct 2013 Ellis Whittam

Safety Consultant Specific focus on Data protection and Business Continuity.

Lead Data Privacy & Health and

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<http://www.elliswhittam.com/>

Responsibilities

- Clients such as The Cornish Pasty Company
- Advise several councils on DPA 98 and related codes of practice.
- A privacy, health and safety
- Lead Consultant responsible for Pure Gym a national organisation.
- Conducted audits and assessments to ensure compliance

Achievements

- Became a qualified and experienced fire risk assessor

July 2009 - Nov 2010 (Redundant) QinetiQ Health Safety Environmental and Quality Manager

<http://www.qinetiq.com/global.html>

Facilities Management Company

Responsibilities

- I was responsible for writing and implementing the Business Continuity Management Plan
- Played a key role in changing Health & Safety culture in this vast and complex site through improved communications and change management principles
- I was responsible for writing and implementing the Major Accident Prevention Policy for COMAH
- Rewrote the Asbestos Plan/Policy to reflect changes in legislation

Sep 2008 - May 2009 Landmarc Support Services Ltd Safety, Health, Environmental & Quality and Risk Manager (SHEQ)

<http://www.landmarcfm.com/>

June 2000 - May 2008

Lawtech Group Ltd - Site Manager

- Worked on EWI (External Wall Insulation) and/or Cladding together with Decent Homes, Redevelopment/Refurbishment experience.
- Managed and monitored the delivery of the site to time and budget
- Managed specified works and workforce
- Liaised with QS, H&S, Technical and other departments within the company to ensure delivery of the project
- Created, managed and monitored specified parts of project plan and budgets
- Co-ordinated labour and material requirements across the works
- Worked with resident liaison officer to manage and resolve residents' issues
- Monitored workforce performance
- Assisted in accident and incident investigation
- Attended site and management meetings as required

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- Maintained complete and accurate online and printed records for all aspects of works, ensuring compliance with legislation, regulation and company policies
- Implemented RAMS and Permit-to-Work systems
- Carried out site audits and inspection
- Arranged for staffing
- Carried out site setups
- Carried out pre-shift briefings
- Delivered toolbox talks

Education, Qualifications and Training

- 2018 CIPP/E Certified Information Privacy Professional
- 2016 Level 3 international award in delivering training
- 2014 27001:2013 lead auditor
- 2014 31000:2009 lead auditor
- 2012 Diploma in Change Management
City & Guilds in legionella
Fire Protection Association certificate in fire risk assessments
- 2011 Certified BOHS P402 Asbestos Surveyor
- 2009 Certified ISO 14001 internal Environmental Auditor
Preparing Emergency Plans for COMAH (Control of Major Accident Hazards) and
Other Major Industrial Accident Hazards, Cabinet Office Emergency Planning College
IEMA Associate Certificate in Environmental Management, Connaught Training
- 2008 City & Guilds Train the Trainer (Manual handling)
- 2007 PGDip Occupational Health and Safety, University of Cardiff Institute Wales
- 2006 NEBOSH General Certificate, Bridgend College
- 1994 / 1997 Honours Degree in Politics (2.2), South Bank University

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