Terms of Business relating to Expert Witness Work provided by Mr Karan Sampat

Charges for Preparing Reports

My hourly rate is £180 per hour. This fee includes responding once to a reasonable number of questions relating to the report. Review of any new information, such as statements etc, submitted after the original bundle, will be charged at the same hourly rate of £180.

Attendance at Conference with Counsel: £ 180/hour plus travelling time and disbursements

Attendances in Court are charged at £ 1800 per day, or part thereof, plus expenses with an additional half day charged for preparation and correspondence leading up to trial.

Time for delivery of the Report:

Reports are usually completed approximately six weeks following receipt of the bundle but a more accurate timetable will be supplied once the bundle has been received

FAST TRACK Reports can be provided at shorter notice with a sliding surcharge depending on the urgency: within 7 days 90%, within 14 days 80%; within 28 days, 70%. If required please contact to discuss.

Travel expenses for any travel beyond London:

Charged up to a maximum of First Class rail or Business Class flights. Travelling time is charged at £ 64 per hour

Invoicing:

An invoice will be issued with delivery of the completed report and is due for payment **from that date**.
A **maximum** of 42 days will be allowed before payment is received.

For cases in the Republic of Ireland and Northern Ireland, payment will be required **prior** to release of the report / attendance in Court

Dispute resolution
My fees are to be paid regardless of whether the client pays the instructing solicitor or if the court refuses to agree the expert's fee at the costs hearing.

Any sums not disputed shall be paid immediately irrespective of any counter-claim.

Reminder emails: A charge will be levied if reminders are required after the 42 day period. The charge may vary but is currently £10 for each reminder, payable by return

Cancellation: charges may be levied if alternative work cannot be scheduled or if pre-booked annual leave cannot be rescinded.

Cancellation of a Report: any work done prior to ***written*** receipt of cancellation will be charged at the full rate.

Cancellation for attendance in Court:
- More than six weeks' notice: no charge
- Three to six weeks' notice: one day
- Less than three weeks' notice: full day rate for total number of days leave pre-booked

Cancellation for attendance at conference or meeting of experts:
- Prior to day of meeting: one hour (or as below if leave was pre-booked)
- On day of meeting, or non-attendance of other parties: two hours plus any travel and preparation time

I would be grateful if you could sign and date one copy of the terms of business and return it with the bundle.

_____

On behalf of: Solicitors

Client:

Date:

Privacy Notice

The protection, confidentiality and integrity of personal data are one of my prime concerns. This privacy notice explains how I use, store and communicate data which is identifiable.

Our services

My services provide clinical advice in medico-legal cases or in cases where an investigation of clinical events is required.

How do I use personal data?

I only use data for the purposes for which it was collected and, where relevant, to meet local legal obligations.

With whom do I share personal data?

Any data I hold is not shared with any third parties unless directed to do so by the Court or other authority.

Any information with identifiable data, e.g. reports, are usually sent electronically using encrypted software with hard copies sent separately.

How long do I keep personal data?

I will retain personal information only for as long as is necessary for the purposes for which the information was collected, or as long as is required pursuant to law.

In general, clinical case bundles are destroyed or returned once a case has been settled or discontinued. Any case in which there has been no communication for two years will be deemed to be closed and the bundles destroyed. Personal records created as a result of the instructions will be held for six years after the case has been settled or discontinued, or longer if required by law, after which they will be destroyed.

Bundles held electronically will be treated in a similar manner and are stored on password-protected devices, including any laptops and memory sticks.