

Terms of Instruction.

Reports only fees

Reports are charged at £195 per hour with usual report fees from £585 - £1170 depending on their complexity. Additional charges for administrative perusal, phone calls and email correspondence are at 6-minute increments.

Clinical Examination and Report fees.

Clinical examinations can be provided at a practice in Mawsley, Northamptonshire, with a minimum of four weeks' notice. The cost is £195 per hour, usually one hour is sufficient. This will include any necessary small dental x-rays to enable an up-to-date diagnosis. This might be necessary if the existing X-rays are not contemporary, or where there is a lack of appropriate images.

(A large X-Ray (Oral Panoramic) will incur a further cost of £50)

The clinical examination will normally be preceded by a tele-consult over Teams/Skype/Zoom or telephone. I prefer this method as it allows me to capture a thorough history prior to the clinical examination. This will be charged at £50 per half hour, usually one-half hour is sufficient.

NB Any appointments missed or cancelled with less than 48 hours-notice will be charged in full.

To ensure timely and accurate reports please ensure terms of instruction are clear by outlining:

Scope of Instruction

- Review of the enclosed dental records, radiographs, witness statements, and any other relevant documentation.
 - To provide an independent expert opinion on the standard of care provided by the treating dental professional(s).
 - Address any issues of breach of duty, causation, and prognosis.
 - To prepare a report compliant with Part 35 of the Civil Procedure Rules (CPR) and Practice Direction 35.
 - Any expected requirement to attend case conferences with counsel and/or court hearings.
 - Ensuring that evidence packs are received by me well in advance of any clinical examination.
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Issues to Address

Please specify on what aspects you require my opinion

- Whether the treatment provided fell below the standard expected of a reasonably competent general dental practitioner or specialist (as applicable).
- Whether any such breach of duty caused or materially contributed to the injury or harm alleged.
- The nature and extent of the injury, including pain, suffering, and loss of amenity.
- The prognosis and any future treatment needs or long-term consequences.
- Whether the claimant's account is consistent with the clinical records and radiographic evidence.

Documents Expected

Please ensure a complete evidence pack is provided (preferably in digital format to maintain fidelity of images) including:

- Full dental records relevant.
- Radiographs and clinical photographs
- Referral letters and treatment plans
- Witness statements (if available)
- Previous expert reports (if any)
- Chronology of events.

NB any absence of records that become apparent during perusal will delay report delivery timeframes.

My obligations as an expert:

My report will:

- Be independent, objective, and unbiased.
- Clearly distinguish between facts, assumptions, and my own opinion.
- Include a **Statement of Truth** and a **Declaration of Compliance** with CPR Part 35.
- State the extent of my expertise and clearly identify any matters outside my scope.
- Refer to National or International Best Practice or Clinical Guidance where appropriate.

Timescales

I will endeavour to produce a report within 4 weeks of receiving the evidence pack. If a clinical examination is required, the report will be produced four weeks after this appointment. If this is not achievable, I will inform you promptly. Reports will be digitally transmitted as locked PDF documents. Paper reports will incur additional charges for printing and postage.

Confidentiality

All information provided is handled confidentially in accordance with DPA 18 and GDPR principles and used solely for the purposes of instruction.

Unpaid/late fees

My terms of engagement are directly with the instructing legal firm and not with the claimant/defendant. Payment is upon delivery of the report which will include an itemised invoice. Any subsequent fees following additional work should be paid promptly on invoicing. If an account remains unpaid for over 30 days, interest may be added at the current reference Bank of England base rate plus 8% on the outstanding amount, in accordance with the Late Payment of Commercial Debts (Interest) Act 1998.

Conflict of Interest Statement. *I am currently an employee of the Ministry of Defence and cannot accept any instructions involving parties or cases directly or indirectly associated with the Ministry of Defence or its employees.*